



GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

MINUTES
BOARD OF DIRECTORS
SPECIAL MEETING &
REGULAR MEETING
February 18, 2010

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Sanitary District Board of Directors was called to order at 6:40 p.m.

ROLL CALL

President Ric Lohman, Vice President Ronald Fenech, Secretary Gael Erickson, Treasurer Matthew Clark, and Director Leonard Woren.

Staff: General Manager Chuck Duffy and District Counsel Jonathan Wittwer.

GENERAL PUBLIC PARTICIPATION

ADJOURN TO CLOSED SESSION

1. **Conference with Legal Counsel – Possible initiation of litigation pursuant to subdivision (c) of Section 54956.9: (one potential case).**

2. **Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**

Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

RECONVENE TO OPEN SESSION

District Counsel announced that there was no reportable action in the Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER 7:30 p.m.

The Regular Meeting of the Granada Sanitary District Board of Directors was called to order at 7:32 p.m.

GENERAL PUBLIC PARTICIPATION

ACTION AGENDA

1. Consideration of Application for Relief from Mandatory Garbage Collection Service – Applicant: John DeAngelis, Service Address: 386 Ave. Granada.

ACTION: Director Woren moved to direct Counsel to draft a resolution approving the application for relief subject to: 1) Owner providing the District with a recent proof of payment for garbage collection service at Owner's primary residence in Clarksburg, California; 2) Owner providing the District with advance notice of any change to the occupancy and/or use of the Property. (Woren/Erickson). Approved 5-0.

2. Consideration of Sewer Authority Mid-Coastside Recycled Water Project Management Budget.

SAM Directors Lohman and Woren provided a report concerning the recycled water project and its status.

ACTION: Director Woren moved to approve a resolution approving the project budget for the SAM Recycled Water Management Project, subject to the following conditions: 1) GSD's portion of the project budget will be 29.5% of the total \$57,000 project budget; and 2) approval of the project budget is dependent on the concurrent approval of MWSD and the City of Half Moon Bay. (Woren/Fenech). Approved 5-0.

3. Consideration of Modification to the Naples Beach Pump Station Project.

As discussed in previous board meetings, the pipeline alignment for the new pump station forcemain has been moved from Washington Boulevard to Roosevelt Boulevard.

ACTION: Director Woren moved to approve the revised Naples Beach Pump Station project. (Woren/Clark). Approved 5-0.

4 Consideration of Repairing/Repaving of Ferdinand Avenue.

District General Manager Chuck Duffy reported that a section of paving in and around the District's manhole and sewer main has deteriorated badly. The Board directed staff to contact the County to discuss jointly repairing the road.

5. Consideration of Proposal from Kennedy/Jenks Consultants for the 09/10 Sewer Replacement Capital Improvement Project.

District Engineer Kennedy/Jenks prepared a proposal for design of several sewer mains which are to be replaced in the District due to their age and deteriorated state. The General Manager stated the he believed the cost of surveying in the bid was somewhat high, and he will discuss that item further with the engineer.

ACTION: Director Fenech moved to approve the Kennedy/Jenks proposal for design of the sewer main replacements, as negotiated by the General Manager. (Fenech/Clark). Approved 5-0.

6. Consideration of Agreement with Wittwer & Parkin, LLP for District General Counsel Services.

ACTION: (Clark/Erickson). Approved 5-0.

CONSENT AGENDA

7. Approval of Special Meeting minutes for February 4, 2010.
8. Approval of February 2010 warrants totaling \$190,416.54 (Checks 3759 - 3801).
9. Approval of Assessment District distribution #08-09/10 for \$6,291.21.
10. Approval of January 2010 Financial Statements.

ACTION: Director Fenech moved to approve the Consent Agenda.
(Fenech/Clark). Approved 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

11 Sewer Authority Mid-Coastside.

Board President Lohman provided a recap of the SAM meeting, which generally concerned the recycled water project.

12. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

13. Attorney's Report.

14. Treasurer's Report.

15. General Manager's Report.

- a. Naples Beach Pump Station and Force Main Realignment Project – The General Manager reported that design and permitting is continuing for the project.
- b. SAM Wet Weather Storage Project – Chuck Duffy reported that SAM's engineer is having a Record of Survey completed, which will allow the District to obtain a Certificate of Compliance from the County for the property.
- c. District Newsletter – Staff is continuing work on the draft newsletter for consideration at the next board meeting.

16. Administrator's Report

17. Engineer's Report.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:17p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Gael Erickson, Secretary

Date Approved: March 18, 2010